

Directorate:	Growth, Environment and Transport
Unit/Section:	Environment Planning and Enforcement / Strategic Planning and Policy / Transport Strategy
Grade:	KR9
Responsible to:	Transport Strategy Manager

Purpose of the Job:

The Senior Transport Planner within the Transport Strategy team will contribute to the preparation, monitoring, implementation and review of a new Local Transport Plan (LTP) for Kent, along with other transport strategies and policies, including the development of the transport strategy for the emerging Sub-national Transport Body. The post holder will also be responsible for assisting in project development, bid development and preparation of responses to strategic transport proposals.

Main duties and responsibilities:

- To contribute to the preparation, monitoring, delivery and review of transport plans, strategies and associated reports.
- Carry out feasibility work on transport initiatives contained in Kent's Local Transport Plan.
- Contribute to Kent County Council's consultation responses to regional and national bodies on emerging transport policy and initiatives. Prepare timely information and reports and give advice on impacts on Kent County Council transport policies and related issues.
- Establish good working relationships within Kent County Council including with Senior Managers and Members and partnership working internally and externally, such as with the Department for Transport, Highways England, Network Rail, the South East Local Enterprise Partnership and the shadow Sub-national Transport Body – Transport for the South East.
- Contribute to delivery of transport priorities as necessary to ensure the team meets its business plan targets.
- Work with the Major Projects team to assist in prioritisation and assessment of potential bid projects and contribute to business case development to secure external transport funding for the Council.
- Liaise with Highways & Transportation Strategic Transport Planning and the Strategic Planning & Infrastructure team to provide evidence-led transport policy input to Local Plans and the Kent and Medway Growth and Infrastructure Framework and influence local planning policy to ensure Kent's best interests are represented.
- Co-ordinate transport comments to District and Borough Local Plan documents.

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- Undertake research and identify best practice of established and innovative techniques for transport delivery and funding of transport initiatives that could be applied to Kent, progressing associated key actions from the Local Transport Plan.
- Undertake collation, monitoring, review and reporting of traffic and transport data from a wide variety of sources and provide concise information reports on request.
- To undertake such tasks relating to the team's area of responsibility and other tasks as may from time to time be specified by the Transport Strategy Manager.

Footnote: This job description is provided to assist the job holder to know what his/her main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

Kent County Council

Person Specification: *Senior Transport Planner*

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet the criteria.

	CRITERIA
QUALIFICATIONS *or equivalent in experience	NVQ level 5 or equivalent in a related discipline*.
EXPERIENCE	Significant experience of building and fostering relationships and partnership working at a senior level. Experience of transport planning or engineering through policy development or project delivery.
SKILLS AND ABILITIES	Excellent written, IT and communications skills including presentation skills. Ability to carry out project work and work collaboratively in inter-disciplinary teams. Able to work co-operatively as part of a team and with partners. Good organisational ability. Political awareness. Drive and initiative to deliver service improvements.
KNOWLEDGE	Good understanding of current and emerging transport legislation and policy and impacts on the County Council's strategic objectives. Good knowledge of current and emerging funding opportunities for major transport infrastructure. Good understanding of project management principles.
BEHAVIOURS AND KENT VALUES	Relationship building (internal and external). Initiative / Can-do approach. Personal resourcefulness. Flexible approach to working. Kent Values: Open Invite Contribution and Challenge

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	Accountable
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