

## Kent County Council

### Job Description: Countryside Partnership Officer

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<b>Directorate:</b>	<b>Growth, Environment and Transport</b>
<b>Unit/Section:</b>	<b>Medway Valley Countryside Partnership</b>
<b>Grade:</b>	<b>KR7</b>
<b>Responsible to:</b>	<b>Partnership Manager</b>

#### **Purpose of the Job:**

To deliver the aims of the Medway Valley Countryside Partnership (MVCP) by delivering habitat management tasks and community-based projects across the MVCP area.

#### **Main duties and responsibilities:**

- Deliver community, habitat management, environmental and recreational tasks as detailed in the MVCP business and action plans.
- Specifically;
  - Deliver the pre-planned habitat management tasks at various sites with volunteers.
  - Support the delivery of other land management tasks and activities as required.
- Carry out site visits in order to plan and prepare habitat management activities.
- Deliver various habitat management activities at various sites whilst supporting and supervising volunteers.
- Ensure Health & Safety policy is implemented at all times.
- Assist with the delivery of other MVCP projects including Public Events, Guided Walks and Ecological surveying

Footnote: This job description is provided to assist the job holder to know what his/her main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

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### Person Specification: Countryside Partnership Officer

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The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	<b>CRITERIA</b>
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• Degree or similar qualification(s) and/or experience in a practical countryside related discipline</li> <li>• This role is subject to holding a Full UK Driving Licence – The Council is committed to making reasonable adjustments so whilst this job requires the jobholder to drive your application will still be considered if you are unable to drive due to a disability.</li> </ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• Experience of sympathetic practical habitat management such as hedge and tree planting, tree felling, scrub clearance and pond clearance (for example).</li> <li>• Experience of leading, supervising and training volunteers</li> <li>• Experience in drafting and implementing Risk Assessments and ensuring Health and Safety whilst out on site.</li> <li>• Ability to drive and to drive volunteers to sites, whilst potentially towing a trailer.</li> </ul>
<b>SKILLS AND ABILITIES</b>	<ul style="list-style-type: none"> <li>• Demonstration of a wide range of sympathetic practical countryside management skills including tree felling, chainsaw use, tree and hedgerow planting, scrub clearance via brushcutting</li> <li>• Ability to apply Health and Safety in the workplace and ensure safe working practises.</li> <li>• Proven ability to manage and supervise volunteers</li> <li>• Experience in running and being part of public events</li> <li>• A clear and effective advocate for the partnership with ability to engage with a wide range of stakeholders</li> <li>• Ability to interpret KCC policies, reports and strategies.</li> </ul>
<b>KNOWLEDGE</b>	<ul style="list-style-type: none"> <li>• Knowledge of power and hand tools and practical skills in habitat management.</li> <li>• Knowledge of local and wider countryside management issues, across the sectors of biodiversity, landscape, education and recreation.</li> <li>• Awareness of public sector and local authority working practices.</li> <li>• Awareness and understanding of local wildlife and</li> </ul>

	habitats.
<b>BEHAVIOURS AND KENT VALUES</b>	<b>Kent Values:</b> <ul style="list-style-type: none"><li>• <b>We are brave. We do the right thing, we accept and offer challenge</b></li><li>• <b>We are curious to innovate and improve</b></li><li>• <b>We are compassionate, understanding and respectful to all</b></li><li>• <b>We are strong together by sharing knowledge</b></li><li>• <b>We are all responsible for the difference we make</b></li> <li>• A 'Can Do' attitude.</li><li>• Tact and diplomacy.</li><li>• Motivation and ability to take the lead.</li><li>• Able to work on own initiative and as part of the MVCP team.</li></ul>