

Kent County Council

Job Description: *Kent and Medway Communication & Assistive Technology (KM CAT) Service Teacher*

| | |
|------------------------|--|
| Directorate: | Children, Young People and Education |
| Unit/Section: | Special Educational Needs and Resources |
| Grade: | KR11 (Kent Scheme Payscale) |
| Responsible to: | Lead Teacher |
| Position: | Permanent, 0.6 |

Purpose of the Job:

- To provide highly specialist knowledge and understanding of children's learning and the curriculum within the Kent and Medway CAT Service while working as part of a trans-disciplinary team.
- To develop and promote the use of technology to support the communication and educational needs of children and young people (CYP) with complex verbal/physical communication difficulties.
- To support SEN processes within Kent schools for CYP with communication and interaction needs or physical difficulties as identified by the service.

Main duties and responsibilities:

To work as part of the trans-disciplinary Kent and Medway CAT Service providing teaching expertise and advice. This ensures that CYP can access learning through the use of specialist equipment and software in order to express their thoughts, opinions, ideas and questions, thus allowing them to participate more fully in their education.

To provide advice at all stages of the Kent and Medway CAT process, which includes planning of assessments, conducting assessments, writing reports and offering continuous support.

To coordinate individual cases and manage caseloads effectively. This will include information gathering, planning and preparation of appropriate assessment activities, coordinating meetings, liaising with other professionals, conducting assessments, making recommendations, writing reports, setting targets and offering on-going support for the CYP in their home and educational settings.

To facilitate CYP, their parents and carers to participate in decisions and interventions affecting them.

To work collaboratively with school teams and therapy services to identify any potential reasons why CYP may not make progress with their communication and learning as a result of their complex communication difficulties. Where necessary, to address barriers to learning experienced by CYP with communication and interaction needs or physical difficulties, in order to raise their achievement.

To give advice and support with planning, differentiation, inclusion and access to exams. This includes providing written reports which contain strategies that promote effective teaching and

For more information, visit our website 'www.kelsi.org.uk'

learning for CYP with as identified by the service.

To prepare and deliver training and presentations for schools, parents, other professionals and KM CAT colleagues as appropriate and identified through whole service planning.

To contribute to whole service objectives and work on identified projects to ensure that the authority is at the cutting edge of supporting schools and services which enable CYP with communication and interaction needs or physical difficulties to make good progress.

To develop resources that can be used by schools, other professionals and parents.

To work collaboratively with other staff and agencies to provide coherent and consistent multi-agency interventions for children and young people.

To contribute to work streams outside of the KM CAT service which support the work of the SEN team across Kent.

To work within the defined service procedures, policies and professional codes of conduct. At all times maintaining records of all activity, advice and support, in line with service standards.

To undertake continuous professional development; participating in the performance management process as part of the Total Contributions Pay (TCP) appraisal cycle.

Footnote: This job description is provided to assist the job holder to know what his/her main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

Our procedures comply with GDPR and your application will be processed and stored appropriately.

Kent County Council

Person Specification: *Kent and Medway Communication & Assistive Technology (KM CAT) Service Teacher*

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

| | CRITERIA |
|-----------------------------------|--|
| QUALIFICATIONS | Qualified Teacher Status |
| EXPERIENCE | <p>Experience, training or qualification in working with complex CYP with severe communication and interaction difficulties.</p> <p>Experience of teaching in mainstream secondary, primary or special schools, with additional expertise in planning for a range of special educational needs.</p> <p>Experience of undertaking assessments of children or young people.</p> |
| SKILLS AND ABILITIES | <p>Excellent written and verbal communication skills.</p> <p>Excellent ICT skills and an ability to learn new software packages and apply them to the needs of children or young people with complex difficulties.</p> <p>In-depth experience and knowledge of curriculum software.</p> <p>Excellent presentation skills and an ability to work to deadlines.</p> <p>Good interpersonal, organisational and time management skills.</p> <p>Confidence and the initiative to learn.</p> <p>Ability to work as part of a team, understanding the importance of trans-disciplinary working.</p> |
| KNOWLEDGE | <p>Knowledge of Mainstream Core Standards, Best Practice Guidance and the principles of 'Best Endeavours'.</p> <p>Understanding the principles of how to develop a fully inclusive and differentiated curriculum which includes the needs of pupils with complex communication and interaction difficulties.</p> |
| BEHAVIOURS AND KENT VALUES | <p>A passion for improving outcomes within learning environments for children and young people with communication and interaction needs or complex physical difficulties.</p> <p>Work collaboratively within a trans-disciplinary team and with professionals from other services to find new solutions which will enable CYP to make good progress.</p> <p>Be willing to learn and encourage contribution from colleagues in</p> |

For more information, visit our website '[www. kelsi.org.uk](http://www.kelsi.org.uk)'

| | |
|--------------|---|
| | <p>order to remain informed about evolving technologies and how these can be used to find the most effective and efficient solutions for the communication and physical needs of CYP.</p> <p>At all times treat people fairly and with respect, remaining mindful of the sensitive nature of some of the conversations that will be required.</p> <p>Kent Values:</p> <p>Open</p> <p>Invite Contribution and Challenge</p> <p>Accountable</p> |
| OTHER | <p>Ability to attend and participate in school visits, meetings and events in a timely manner around the county, and occasionally to locations outside of Kent.</p> <p>Ability to transport heavy materials to schools, training and meetings around Kent.</p> |