

Kent County Council

Job Description: Placement Structures Engineer

Directorate:	Growth, Environment and Transport
Unit/Section:	Structures Asset Management
Location:	Ashford Highway Depot
Grade:	KR5
Responsible to:	Structures Development Control Team Leader

Purpose of the Job:

To provide engineering support to the Structures Team. As a Fixed Term Placement Structures Engineer you will be placed in one of the three Structures Teams and will support the Team Leader in progressing various civil/structural engineering tasks and projects.

The post holder will provide technical advice, assist with general project management of schemes, along with associated financial control and administrative tasks.

Main duties and responsibilities:

1. Undertake civil/structural engineering roles for the respective Team Leaders, this may include assisting with approving designs for new structures or geotechnical assets, planning and implementing the inspection and assessment programme for existing assets or delivering our capital and revenue works schemes.
2. Assist with site visits and construction audits to ensure assets are being constructed in accordance with agreed and approved designs.
3. Assist in the preparation of risk assessments and method statements. Ensure compliance with Health and Safety legislation, e.g. CDM 2015.
4. Work with commissioned suppliers and third parties to ensure the efficient delivery of all commissioned works.
5. Ensure all project documentation and correspondence is logged and filed accurately.
6. Ensure communications, enquiries and complaints are managed sympathetically, accurately and in a timely manner in line with KCC procedures.
7. You will be required to provide assistance to other teams within the GET directorate, or any other part of KCC, from time to time as and when your skills and knowledge are required for particular projects and initiatives.

Footnote: This job description is provided to assist the job holder to know what his/her main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

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Person Specification: Placement Structures Engineer

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

QUALIFICATIONS* (* or equivalent in experience)	<ul style="list-style-type: none"> Currently studying for a Bachelors or Masters Degree in Civil Engineering accredited by the Engineering Council.
EXPERIENCE	<ul style="list-style-type: none"> This position is a fixed term placement entry level position for a Civil Engineering graduate. No prior work experience is necessary
SKILLS AND ABILITIES	<ul style="list-style-type: none"> Ability to use and interpret spatial data (maps and drawings). Good teamworking skills. Self-motivated and strong desire to learn. Good interpersonal and communication skills to liaise with developers and colleagues. Computer literacy, training in specialist software used will be provided.
KNOWLEDGE	<ul style="list-style-type: none"> Understanding of structural principles and awareness of current standards (e.g. Eurocodes and Design Manual for Roads and Bridges). Awareness of relevant legislation with ability to research and interpret. Awareness of CDM Regulations and risk assessments.
BEHAVIOURS AND KENT VALUES	<p>Kent Values:</p> <ul style="list-style-type: none"> We are brave. We do the right thing, we accept and offer challenge We are curious to innovate and improve We are compassionate, understanding and respectful to all We are strong together by sharing knowledge We are all responsible for the difference we make