

Kent County Council

Job Description: Kent and Medway Channel Supervisor

Directorate:	Adult Social Care and Health (ASCH)
Unit/Section:	Prevent Team
Grade:	KR11
Responsible to:	Kent and Medway Prevent Coordinator

Purpose of the Job:

To oversee the referral and assessment process of referrals to Channel, and supervise Channel case management, to deliver effective support packages to people at risk of radicalisation across Kent and Medway.

Main duties and responsibilities:

1. To manage and supervise the case work of the two Channel Coordinators, ensuring case management is completed in accordance with Home Office Office of Security and Counter Terrorism (OSCT) national guidance.
2. To oversee the referrals and assessment process for Channel and the delivery of support packages for young people and adults across Kent and Medway who are vulnerable to become radicalised
3. To be the designated role responsible for Section 36, Counter Terrorism and Security Act 2015 decisions on the Home Office Case Management Information System (CMIS).
4. Review and develop operational policies and procedures to ensure the effective working practice of Channel delivery across Kent County Council and Medway Unitary Authority.
5. Support the Kent and Medway Prevent team to ensure that the Channel Duty Guidance as published by the Office for Security and Counter Terrorism is fully implemented, and compliance of Kent and Medway Channel processes.
6. Provide regular Channel performance updates to the relevant governance boards, including the Kent and Medway Prevent Duty Delivery Board.
7. To be the Channel operational link with the Counter Terrorism Police South East Counter Terrorism Supervisor and Counter Terrorism Police Case Officers.
8. To brief the Kent and Medway Channel co chairs prior to every Channel Panel.
9. To work in partnership with Home Office, Office of Security and Counter Terrorism

The postholder will be required to be vetted to security clearance (SC) level

Kent County Council

Person Specification: *Kent and Medway Channel Supervisor*

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	CRITERIA
QUALIFICATIONS	Degree level or relevant professional experience
EXPERIENCE	Addressing sensitive problems and leading to identify appropriate solutions. Experience of complex case management in a multiagency context Experience of assessment and management of risk in a safeguarding context Project management techniques and delivery of effective projects. Partnership working on complex issue involving directing multi-disciplinary teams and coordinating work with other agencies, private and voluntary sectors. Able to develop community led programmes of work which build cohesion and integration. Experience of working with different communities across Kent and Medway. Working in a politically sensitive environment. Experience of creatively engaging with hard to reach people/groups.
SKILLS AND ABILITIES	Good track record in time management and managing own workload to meet tight deadlines. Ability to work effectively with a range of professionals internally and externally, demonstrating excellent stakeholder engagement skills. Confident, engaging communicator, able to positively handle contact with partners and residents from a range of backgrounds and with complex needs. Highly developed communication and presentation skills. Ability to travel across a wide geographical area in a timely and flexible manner at various times of the day, evenings and weekends. Commitment to equalities and promotion of diversity in all aspects of working.
KNOWLEDGE	A good understanding of relevant policy and strategy areas, including, but not limited to: <ul style="list-style-type: none">• Community cohesion• Hate crime and extremism• Prevent Duty A good understanding of safeguarding principles in relation to vulnerable adults and children. Knowledge of services and interventions to reduce the risk of

	<p>vulnerability to radicalisation and extremism. Strong awareness of a range of diverse issues and their impact on local communities.</p> <p>A good understanding of diverse communities across Kent and Medway.</p>
BEHAVIOURS AND KENT VALUES	<p>Kent Values:</p> <p>Open</p> <p>Invite Contribution and Challenge</p> <p>Accountable</p> <p>If this document is being used for recruitment purposes, examples of Behaviours which support the Kent Values will need to be demonstrated within the context of this post.</p>