

Kent County Council

Job Description: *Transport Planner - Cycling*

Directorate: Growth, Environment and Transport

Unit/Section: Transportation, Road Safety Active Travel Group

Grade: KR9

Responsible to: Active Travel Interventions Team Leader

Purpose of the Job:

The post holder will champion the development, promotion and co-ordination of (walking and) cycling strategies and cycling infrastructure in Kent. They will work with a wide range of partners and stakeholders to expand, link up and deliver improved safety standards across the county cycle network. Key outcomes are to get more people cycling more often, improve road safety, support sustainable development, tackle congestion and pollution and contribute to wider active travel and public health objectives.

Main duties and responsibilities:

1. Develop KCC strategies and standards to ensure design and maintenance of cycling infrastructure is to the highest standard possible. The postholder will also ensure this work is in line with the Local Transport Plan, the Active Travel Strategy and Energy and Low Emissions Strategy.
2. Support the implementation and review of district cycling and walking strategies, and related strategies and Local Plans to facilitate sustainable development within the planning application process and improve local cycling networks.
3. Identify research, innovation and best practice from within and beyond the county to develop new cycling initiatives and promote this through organising technical notes, workshops and presentations.
4. Improve the mapping of cycle network information in Kent and assist with improving the public reporting of faults on the network.
5. Manage the KCC cycle counter contract, ensuring data received is reliable and that it is analysed, used and shared widely with partners.
6. Act as the initial point of contact for general cycle infrastructure customer enquiries and as the KCC contact for local cycle interest groups in Kent.
7. Co-ordinate work with other County Council directorates, with district councils, police, public health, schools, businesses, transport operators, local community groups and other agencies to ensure best use of resources and joined up actions.
8. Monitor key indicators and report progress against targets.
9. Assist with implementing Highway cycle schemes including consultation, Equality Impact Assessments, landowner negotiation, technical specification

and legal agreements. Assist with the processing for new Cycle Track Orders and permissive cycle route agreements, including the transfer of Sustrans legal agreements.

10. Seek funding from external sources including developers and national and EU programmes in order to enhance the Kent cycle network and deliver work to budget.
11. Support wider Road Safety and Active Travel projects when required by the Countywide Programme Manager (Active Travel) Programme Manager.

Footnote: This job description is provided to assist the job holder to know what their main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

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Person Specification: *Transport Planner - Cycling*

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

QUALIFICATIONS	<ul style="list-style-type: none"> • Degree or NVQ Level 4 or equivalent practical experience
EXPERIENCE	<ul style="list-style-type: none"> • Relevant practical experience in transport planning or a related field • Experience of project management to tight deadlines and budgets • Experience of influencing others to gain sponsorship and acceptance of ideas and initiatives
SKILLS AND ABILITIES	<ul style="list-style-type: none"> • An excellent communicator including well developed influencing, networking and cross-functional working skills • Logical and structured approach to developing ideas into technically competent proposals • Ability to work accurately under pressure • Able to work alone and as a team member to persevere with resolving issues • Self motivated and a positive can-do approach • Ability to travel around the county as required
KNOWLEDGE	<ul style="list-style-type: none"> • An understanding of national and local transport issues • A thorough understanding of transport planning • Knowledge of Kent County Council's obligations and legal responsibilities in respect of cycling issues • Good knowledge of MS Office Packages • Appreciation of working in a local authority including political awareness and commissioning principles
BEHAVIOURS AND KENT VALUES	<p>Commitment to sustainable and active travel and lead by example in travelling this way for work wherever possible.</p> <p>Open</p> <ul style="list-style-type: none"> • Act with integrity, honesty and transparency • Demonstrate healthy attitude to risk • Welcome and expect change and evolving technology • Work in new ways • Be willing to learn • Work as a whole council • Treat people fairly and with respect <p>Invite contribution and challenge</p> <ul style="list-style-type: none"> • Work collaboratively to find new solutions • Innovate • Put the interests and wellbeing of customers first • Be open to challenge • Actively encourage and expect contribution <p>Accountable</p> <ul style="list-style-type: none"> • Do more for yourself • Take personal and professional responsibility for your actions and performance • Deliver at pace • Look for ways to save money • Look for commercial opportunities • Focused on outcomes

Kent Values:

- **We are brave. We do the right thing, we accept and offer challenge**
- **We are curious to innovate and improve**
- **We are compassionate, understanding and respectful to all**
- **We are strong together by sharing knowledge**
- **We are all responsible for the difference we make**