Directorate: **Adult Social Care and Health**

Unit/Section: **AMHP Service**

Grade: **KR11**

Responsible to: **Team Manager**

Purpose of the Job:

Provide an essential twenty-four-hour AMHP Service in line with the principles underpinning the Mental Health Act 1983 (Amended 2007) (MHA), AMHP Competencies, Local Authority's policy and procedures, ensuring an appropriate non-discriminatory response to all referrals for statutory interventions under the MHA 83 (Amended 2007) (MHA) and related responsibilities.

Working in partnership with stakeholders and other agencies, ensure the service users in greatest need are provided for and made safe.

Achieve a high-quality responsive service to people with mental health needs requiring assessment under the Mental Health Act and contribute to the overall operational and strategic management of the AMHP Service.

Main duties and responsibilities:

- Act and maintain approval as an Approved Mental Health Professional (AMHP) providing statutory Mental Health Act Assessments encompassing all service user groups and including the provision of advice, in order to meet the immediate needs of the service users involved and to achieve the best outcome.

- Develop and maintain own knowledge base derived from case law and other guidance to offer accurate and relevant advice within the AMHP Service and to provide support and advice to others in relation to statutory interventions that AMHPs have specialist training on.

- To have a key responsibility within the AMHP Service dependent on experience. These will include coordination of a specified shift, quality assurance measures, supervision and practice educator for AMHP trainees.

- Promote and maintain positive relationships with the wider services and external stakeholders, eg mental health trusts and the police, in order to develop expert knowledge, encourage the open exchange of information and effective interface working to enhance service user experience. Raise challenges for the service appropriately and respond to queries around AMHP practice.

- Monitor, evaluate and audit the performance and professional practice of AMHPs, to ensure the delivery of a high-quality service that effectively utilises resources enabling value for money to meet service requirements. Provide regular performance reports and investigate and respond to complaints in line with KCC policies and procedures.

- Ensure record keeping standards, data entry and information governance requirements of the Trust and KCC are clearly understood and implemented within the team, developing a management plan to achieve this where required.

- Undertake delegated management functions on behalf of the Team Manager or management team as required, to ensure comprehensive cover of key management functions.

- Contribute to and review the development of ongoing initiatives for service development to achieve a more effective use of resources within the AMHP service and Wider Mental Health Services.

Footnote: This job description is provided to assist the job holder to know what his/her main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	CRITERIA
QUALIFICATIONS	Registration as a Social Worker, Occupational Therapist or Nurse with the appropriate professional body. Approved Mental Health Professional Qualification. Meet the requirements of the KCC Practice Educator standards Stage 1 and 2 or willingness to train.
EXPERIENCE	Experienced Social Worker, Occupational Therapist or Nurse. The post holder should be working at the level of capability set out in the Professional Capability Framework and the Kent Social Care Capability Framework at the Advanced Social Worker level or equivalent depending on professional background. Experience of the statutory role and the nature of MHA interventions.
SKILLS AND ABILITIES	Ability to supervise and develop staff and to mediate and negotiate. Good interpersonal skills to communicate effectively with service users and colleagues and ability to work effectively with a range of agencies. Demonstrates robust and person-centred skills relating to safeguarding, self-neglect, mental capacity and mental ill health. Computer literate with good written skills for report and assessment writing and presentation. Ability to work in compliance with local operating protocols and policies. Ability to work within a framework of AMHP competency, values, ethics and confidentiality. Ability to work effectively on own initiative as well as within team. Ability to contribute to a twenty-four-hour rota including night shifts and bank holidays. Ability to travel across a wide geographical area in a timely and flexible manner at various times of the day. Ability to manage a busy AMHP shift by coordinating the service, taking and screening referrals, prioritising these based on risk and allocating work. To work within anti-discriminatory practice. The ability to converse at ease with the public, answer questions and provide advice including the use of any specialist terminology relevant to the role/profession (where appropriate) and (where necessary) for an extended period of time.
KNOWLEDGE	Good working knowledge of all relevant Mental Health and Social Care legislation, policy, initiatives and Codes of Practice. Good working knowledge of mental health conditions and treatments, and approaches to AMHP interventions. Good working knowledge of directorate and corporate procedures

	and practice, and joint working practices relating to Mental Health.
BEHAVIOURS AND KENT VALUES	**Kent Values:** **Be Open** Treat people fairly and with respect Welcome and expect change and evolving technology **Invite contribution and challenge** Work collaboratively to find new solutions Be open to challenge **Be accountable** Take personal and professional responsibility for your actions and performance Focus on outcomes