

Kent County Council

Job Description: *Prevent Education Officer – South and East Kent area*

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| Directorate: | Adult Social Care and Health (ASCH) |
| Unit/Section: | Prevent Team |
| Grade: | KR10 |
| Responsible to: | Kent and Medway Prevent Coordinator |

Purpose of the Job:

One of two Prevent Education Officers who act as the point of contact for the Department of Education and Homeland Security Group – The Home Office on Prevent delivery in education settings (Early years to Colleges) across South and East Kent (Thanet, Swale, Ashford, Folkestone, Dover and Canterbury). To provide expert advice on safeguarding concerns pertaining to radicalisation and extremism, and develop and deliver briefings and training sessions to staff from the education sector. The role will be expected to increase the knowledge across institutions and their ability to manage the ideological risk of radicalisation, while increasing the overall awareness of Prevent and Channel, increasing pupils' resilience to radicalisation, promotion of fundamental British values and all Prevent training.

Main duties and responsibilities:

- To play a key supporting role in the development and implementation of the Kent and Medway Prevent Action Plan within the education sector.
- Coordinate and deliver Prevent education activity in schools on behalf of Kent County Council reporting to the Kent and Medway Prevent Coordinator.
- Promote the Prevent strategy across both statutory and non-statutory partners, keeping up to date with changes and guidance issued by Home Office and the Department for Education. Provide advice and support to schools on their compliance with the Prevent Duty.
- Engage education providers in Kent, identifying key contacts within institutions and working with them to help manage the risk of radicalisation, share good practice and embed Prevent.
- Develop and maintain effective working relationships with the full range of Prevent partners, including: police, regional HE/FE and Health Prevent Coordinators, probation and prison services, schools, colleges and all other relevant statutory partners involved in delivering Prevent.
- Support institutions to undertake a risk-based assessment and prioritise institutions where risks or concerns have been identified, or where engagement is difficult.

- Support the development and management of local action plans to prioritise support for these schools and the individuals within them.
- Actively support safeguarding processes, including Channel and raise awareness of Channel locally – amongst schools and colleges - so as to increase appropriate referrals into Channel.
- Respond to specific cases where vulnerabilities to extremism and radicalisation have been identified in pupils and deliver tailored interventions as appropriate. Including reporting any emerging threats or risks to the Prevent Coordinator.
- Deliver and help schools to develop classroom resources and extra-curricular programmes aimed at increasing pupils' resilience to extremism and radicalisation, including those that counter extremist narratives via focus on the requirement to promote fundamental British values.
- Raise awareness of relevant Prevent training and other relevant training to teaching staff and other appropriate individuals in education institutions across Kent. Training school staff, governors, and managers to equip them with the knowledge and confidence to identify and refer children and young people at risk of radicalisation, and challenge extremist ideas.
- Identify and map providers of out-of-school education, risk-assess and monitor the provision, and provide information to wider local authority services.
- Provide advice and support to schools on their compliance with the requirements of the Prevent statutory duty as set out in the Prevent Duty guidance.
- Work with the Prevent Coordinator to use Counter Terrorism Local Profiles (CTLPs), Counter Terrorism Situational Risk assessments (CTSRA's) and local intelligence to identify and monitor risks in the schools sector and within education institutions.
- Support the provision of regular monitoring information for education related projects in the local area.
- The postholder will be required to be vetted to security clearance (SC) level.

Footnote: This job description is provided to assist the job holder to know what his/her main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

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Person Specification: *Prevent Education Officer*

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

| | CRITERIA |
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| QUALIFICATIONS | <p>Qualified to level 5 Diploma (or equivalent) or degree level with relevant professional and management experience.</p> <p>A Full UK Driving Licence – The Council is committed to making reasonable adjustments so whilst this job requires the jobholder to drive your application will still be considered if you are unable to drive due to a disability.”</p> |
| EXPERIENCE | <p>Significant experience and successful track record of working in educational settings and delivering professional support, training and advice.</p> <p>Experience of operating within a political environment.</p> <p>Experience of policy formulation, implementation and review.</p> |
| SKILLS AND ABILITIES | <p>Able to establish strong positive relationships at all levels of the organisation, including a relationship of trust and credibility with elected Members.</p> <p>Able to establish strong positive relationships across partner organisations and enable effective delivery of services.</p> <p>Able to demonstrate a high level of personal resilience.</p> <p>Highly developed communication and presentation skills.</p> <p>Ability to travel across a wide geographical area in a timely and flexible manner at various times of the day, evenings weekends.</p> <p>Able to analyse, interpret and report on Prevent and Channel management information.</p> <p>Commitment to equalities and promotion of diversity in all aspects of working.</p> |

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| KNOWLEDGE | <p>Strong knowledge of policy developments at a national and local level in relation to counter terrorism, Contest, Prevent and children safeguarding.</p> <p>Good understanding of what constitutes both violent and nonviolent extremism and how they can manifest in local communities.</p> <p>Awareness of, and the ability to further develop effective strategies for promoting students resilience in the face of risks, and challenging prejudice and discrimination.</p> <p>Strong awareness of a range of diverse issues and their impact on local communities.</p> |
| | <p>Awareness of data protection, confidentiality and government protective marking scheme.</p> |
| KENT VALUES AND CULTURAL ATTRIBUTES | <p>Kent Values:</p> <ul style="list-style-type: none"> • We are brave. We do the right thing, we accept and offer challenge • We are curious to innovate and improve • We are compassionate, understanding and respectful to all • We are strong together by sharing knowledge • We are all responsible for the difference we make <p>Our values enable us to build a culture that is:</p> <p>Flexible/agile - willing to take (calculated) risks and want people that are flexible and agile</p> <p>Curious - constantly learning and evolving</p> <p>Compassionate and Inclusive - compassionate, understanding and respectful to all</p> <p>Working Together - building and delivering for the best interests of Kent</p> <p>Empowering - Our people take accountability for their decisions and actions</p> <p>Externally Focused - Residents, families and communities at the heart of decision making</p> |