

Kent County Council

Job Description: *Transport and Development Planner*

Directorate:	Growth, Environment and Transport
Unit/Section:	Highways and Transportation
Grade:	KR8
Responsible to:	Transport and Development Planning Manager - West

Job Purpose:

To assess and advise planning authorities on the transport aspects of planning applications, secure funding for and coordinate the delivery of development related highway schemes and support the development of local plans in line with corporate objectives.

Main duties and responsibilities:

- Advise district councils/ KCC on highway and transportation implications of planning applications in accordance with the National Planning Policy Framework and adopted local and county policies.
- Review and provide advice on Transport Assessments, Transport Statements, and Travel Plans. Assess development plans and network and junction modelling outputs and evaluate the effectiveness of identified mitigations for development proposals.
- Secure funding for development related highway schemes through S106 Agreements and via Community Infrastructure Levy (CIL) charging mechanisms and oversee and manage their delivery as appropriate
- Represent the County Council at committee meetings, public inquiries and other formal hearings and public meetings in support of senior officers.
- Work with district councils to support the development of their Local Plan and secure the provision of transportation solutions, having regard for the County Council's strategic objectives.
- Sustain effective partnerships and working relationships with Members, National Highways, developers, public transport providers and local community groups as appropriate to ensure investment in transport infrastructure is secured and targeted to deliver development and other corporate objectives.
- Support and assist staff within the Transport and Development team.
- Ensure compliance with transport and development planning, equalities and health and safety legislation.
- Ensure high customer service standards and make sure complaints are dealt with sympathetically and in line with KCC procedures.

Footnote: This job description is provided to assist the job holder to know what their main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

Kent County Council

Person Specification: *Transport and Development Planner*

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	CRITERIA
QUALIFICATIONS (or equivalent in experience)	A/Levels/ OND/ONC/BTEC in related subject areas. Willingness to train towards membership of a relevant professional body.
EXPERIENCE	Understanding of the principles of development control/ planning, or transport planning, or traffic management and the use of computer applications. Experience of project working.
SKILLS AND ABILITIES	Ability to communicate effectively. Ability to work with limited supervision. Team working skills. IT literate and willingness to learn and develop Good analytical skills Ability to take responsibility for processing service requests. Innovative thinking within job role
KNOWLEDGE	Knowledge of relevant standards, and national and local planning guidelines. Understanding of the role and responsibilities of the Highway Authority.
BEHAVIOURS AND KENT VALUES	Be open, invite contribute and challenge and be accountable. Kent Values: <ul style="list-style-type: none">• We are brave. We do the right thing, we accept and offer challenge• We are curious to innovate and improve• We are compassionate, understanding and respectful to all• We are strong together by sharing knowledge• We are all responsible for the difference we make

Kent County Council

Job Description: *Transport and Development Planner*

Directorate:	Growth, Environment and Transport
Unit/Section:	Highways and Transportation
Grade:	KR9
Responsible to:	Transport and Development Planning Manager - West

Job Purpose:

To assess and advise planning authorities on the transport aspects of planning applications, secure funding for and coordinate the delivery of development related highway schemes and support the development of local plans in line with corporate objectives.

Main duties and responsibilities:

- Advise district councils/ KCC on highway and transportation implications of planning applications in accordance with the National Planning Policy Framework and adopted local and county policies.
- Review and provide advice on Transport Assessments, Transport Statements, and Travel Plans. Assess development plans and network and junction modelling outputs and evaluate the effectiveness of identified mitigations for development proposals.
- Secure funding for development related highway schemes through S106 Agreements and via Community Infrastructure Levy (CIL) charging mechanisms and oversee and manage their delivery as appropriate
- Represent the County Council at committee meetings, public inquiries and other formal hearings and public meetings in support of senior officers.
- Work with district councils to support the development of their Local Plan and secure the provision of transportation solutions, having regard for the County Council's strategic objectives.
- Sustain effective partnerships and working relationships with Members, National Highways, developers, public transport providers and local community groups as appropriate to ensure investment in transport infrastructure is secured and targeted to deliver development and other corporate objectives.
- Support and assist staff within the Transport and Development team.
- Ensure compliance with transport and development planning, equalities and health and safety legislation.
- Ensure high customer service standards and make sure complaints are dealt with sympathetically and in line with KCC procedures.

Footnote: This job description is provided to assist the job holder to know what their main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

Kent County Council

Person Specification: *Transport and Development Planner*

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	CRITERIA
QUALIFICATIONS (or equivalent in experience)	HND/HNC/BTEC Higher in engineering, transportation planning or related subject. Student or associated membership of a relevant professional body.
EXPERIENCE	Experience of development control/ planning, or transport planning, or traffic management. Experience in the use of relevant computer applications and the preparation and presentation of reports. Experience of managing projects to deadlines and budgets.
SKILLS AND ABILITIES	Excellent communication and inter-personal skills. Able to work on own initiative. Team working skills. An aptitude for the use of and interpretation of specialist computer software such as TRICS, ARCADY, PICADY, LINSIG and crash databases. Sound analytical skills. Ability to take responsibility for processing service requests with minimum of supervision. Innovative thinking across team.
KNOWLEDGE	Sound knowledge of relevant standards, and national and local planning guidelines. Performance management. Understanding of the role and responsibilities of the Highway Authority and their application.
BEHAVIOURS AND KENT VALUES	Be open, invite contribute and challenge and be accountable. Kent Values: <ul style="list-style-type: none">• We are brave. We do the right thing, we accept and offer challenge• We are curious to innovate and improve• We are compassionate, understanding and respectful to all• We are strong together by sharing knowledge• We are all responsible for the difference we make