

Kent County Council

Job Description: *Prevent Education Officer – south and east Kent area*

Directorate:	Adult Social Care and Health
Unit/Section:	Prevent Team
Grade:	KR10
Responsible to:	Prevent and Channel Strategic Manager

Purpose of the Job:

To act as the point of contact for the Department of Education and Home Office on Prevent delivery in education settings across south and east Kent (Thanet, Swale, Ashford, Folkestone, Dover and Canterbury), provide expert advice on safeguarding concerns pertaining to radicalisation and extremism, and develop and deliver briefings and training sessions to staff from the education sector.

Main duties and responsibilities:

- To play a key supporting role in the development and implementation of the Kent and Medway Prevent Action Plan within the education sector.
- Coordinate Prevent activity in schools on behalf of Kent County Council and Medway Unitary Authority reporting to the Kent and Medway Prevent Coordinator and Prevent and Channel Strategic Manager. Promote the Prevent strategy across both statutory and non-statutory partners, keeping up to date with changes and guidance issued by OSCT Prevent and the Department for Education. Provide advice and support to schools on their compliance with the Prevent Duty.
- Develop and maintain effective working relationships with the full range of Prevent partners, including: police, regional HE/FE and Health Prevent Coordinators, probation and prison services, schools, colleges and all other relevant statutory partners involved in delivering Prevent.
- Support institutions to undertake a risk-based assessment and prioritise institutions where risks or concerns have been identified, or where engagement is difficult. Support the development and management of local action plans to prioritise support for these schools and the individuals within them.
- Respond to specific cases where vulnerabilities to extremism and radicalisation have been identified in pupils and deliver tailored interventions as appropriate.
- Train school staff, governors, and managers to equip them with the knowledge and confidence to identify and refer children and young people at risk of radicalisation, and challenge extremist ideas.

- Deliver and help schools to develop classroom resources and extra-curricular programmes aimed at increasing pupils' resilience to extremism and radicalisation, including those that counter extremist narratives via focus on the requirement to promote fundamental British values.
- Link with the KCC Dovetail team to ensure awareness of local Channel issues.
- The postholder will be required to be vetted to security clearance (SC) level.

Footnote: This job description is provided to assist the job holder to know what his/her main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

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Person Specification: *Prevent Education Officer*

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	CRITERIA
QUALIFICATIONS	<p>Qualified to level 5 Diploma (or equivalent) or degree level with relevant professional and management experience.</p> <p>Completion of Kent Manager within required timescales if a requirement of current role.</p>
EXPERIENCE	<p>Significant experience and successful track record of working in educational settings and delivering professional support, training and advice.</p> <p>Experience of operating within a political environment.</p> <p>Experience of policy formulation, implementation and review.</p>
SKILLS AND ABILITIES	<p>Able to establish strong positive relationships at all levels of the organisation, including a relationship of trust and credibility with elected Members.</p> <p>Able to establish strong positive relationships across partner organisations and enable effective delivery of services.</p> <p>Able to demonstrate a high level of personal resilience.</p> <p>Highly developed communication and presentation skills.</p> <p>Ability to travel across a wide geographical area in a timely and flexible manner at various times of the day, evenings weekends.</p> <p>Able to analyse, interpret and report on Prevent and Channel management information.</p> <p>Commitment to equalities and promotion of diversity in all aspects of working.</p>

KNOWLEDGE	<p>Strong knowledge of policy developments at a national and local level in relation to counter terrorism, Contest, Prevent and children safeguarding.</p> <p>Good understanding of what constitutes both violent and non-violent extremism and how they can manifest in local communities.</p> <p>Awareness of, and the ability to further develop effective strategies for promoting students resilience in the face of risks, and challenging prejudice and discrimination.</p> <p>Strong awareness of a range of diverse issues and their impact on local communities.</p> <p>Awareness of data protection, confidentiality and government protective marking scheme.</p>
BEHAVIOURS AND KENT VALUES	<p>Kent Values:</p> <p>Be open</p> <p>Invite contribution and challenge</p> <p>Be accountable</p>