

Kent County Council

Job Description: *Prevent Education and Public Mental Health Coordinator*

Directorate:	Adult Social Care and Health (AH)
Unit/Section:	CONTEST and SOC – Prevent Team
Grade:	KRH
Responsible to:	Kent and Medway Prevent and Channel Manager

Purpose of the Job:

The postholder will retain a clear Prevent focus while strengthening strategic and operational alignment between Prevent, education safeguarding systems and Public Health. The role will support early identification of vulnerability/susceptibilities, promote trauma-informed and proportionate responses, and ensure Prevent activity aligns with wider wellbeing, safeguarding and public mental health objectives.

To deliver safeguarding-led Prevent activity across education settings in Kent and Medway (early years, schools, colleges and alternative provision), acting as a subject-matter expert and key point of contact for education partners on matters relating to radicalisation, extremism and compliance with the Prevent Duty.

The role will contribute to increasing workforce confidence, strengthening partnership working and embedding Prevent within existing education and safeguarding systems rather than as a standalone function.

Main duties and responsibilities:

1. Provide specialist oversight for the delivery of safeguarding-led Prevent activity across partners including education settings in Kent, ensuring proportional, consistent and effective responses to risks of radicalisation and extremism.
2. Ensure partners are supported to understand, implement and demonstrate compliance with the statutory Prevent Duty, contributing to inspection readiness, risk management and local authority assurance.
3. Enable early identification and proportionate management of vulnerability and susceptibility to radicalisation by embedding Prevent within existing safeguarding systems and pathways, protecting people from harm.
4. Strengthen alignment between Prevent, safeguarding and public mental health approaches to support trauma-informed, person-centred and preventative practice, addressing shared risk factors and inequalities.
5. Act as the coordinator supporting the Prevent and Channel Manager by providing advice, guidance and learning opportunities to professionals to improve confidence, capability and consistency in Prevent practice.
6. Develop and sustain effective multi-agency partnerships with education, safeguarding, policing, public health and community partners, ensuring Prevent is embedded within wider systems rather than delivered as a standalone function.
7. Oversee appropriate escalation, referral and information-sharing arrangements, including effective use of Channel and safeguarding pathways, and ensure emerging risks and threats are identified and reported.

8. Contribute to continuous improvement of Prevent delivery through analysis of intelligence, management information and partner feedback, supporting evidence-based decision-making and system learning.

Footnote: This job description is provided to assist the job holder to know what their main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

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Person Specification: *Prevent Education and Public Mental Health Coordinator*

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	CRITERIA
QUALIFICATIONS	Qualified to level 5 Diploma (or equivalent) or degree level with relevant professional and management experience.
EXPERIENCE	Significant experience of working with education settings on safeguarding, prevention or early intervention activity. Experience of delivering training, advice and professional support. Experience of partnership working across complex systems. Experience of operating within a political or public sector environment.
SKILLS AND ABILITIES	Able to establish strong positive relationships at all levels of the organisation, including a relationship of trust and credibility with elected Members. Able to establish strong positive relationships across partner organisations and enable effective delivery of services. Able to demonstrate a high level of personal resilience. Highly developed communication and presentation skills. Ability to travel across a wide geographical area in a timely and flexible manner at various times of the day, evenings weekends. Able to analyse, interpret and report on Prevent and Channel management information. Commitment to equalities and promotion of diversity in all aspects of working.
KNOWLEDGE	Strong knowledge of Prevent, safeguarding and counter terrorism policy at a national and local level. Understanding of safeguarding responsibilities within education settings. Awareness of Public Health approaches to early intervention, vulnerability and harm reduction.

	<p>Understanding of violent and non-violent extremism and how risks may manifest in local communities.</p> <p>Awareness of data protection, confidentiality and information governance requirements.</p>
<p>KENT VALUES AND CULTURAL ATTRIBUTES</p>	<p>Kent Values:</p> <ul style="list-style-type: none"> • We are brave. We do the right thing, we accept and offer challenge • We are curious to innovate and improve • We are compassionate, understanding and respectful to all • We are strong together by sharing knowledge • We are all responsible for the difference we make <p>Our values enable us to build a culture that is:</p> <p>Flexible/agile - willing to take (calculated) risks and want people that are flexible and agile</p> <p>Curious - constantly learning and evolving</p> <p>Compassionate and Inclusive - compassionate, understanding and respectful to all</p> <p>Working Together - building and delivering for the best interests of Kent</p> <p>Empowering - Our people take accountability for their decisions and actions</p> <p>Externally Focused - Residents, families and communities at the heart of decision making</p>