

**Directorate:** Growth, Environment and Transport

**Unit/Section:** Highways, Transportation and Waste

**Grade:** KR10

**Responsible to:** Principal Transport & Development Planner

**Purpose of the Job:**

Support the delivery of the County Council's strategic transport and development planning function in Maidstone, working closely with key partners at the Borough Council and other stakeholders at a high level in relation to local planning and transport planning process to secure outcomes in line with shared objectives.

**Main duties and responsibilities:**

- Work with Maidstone Borough Council (MBC) to support the review of the Maidstone Local Plan that has a target date for adoption of April 2022 including site selection, modelling and identification of transportation solutions, having regard to shared MBC / KCC strategic objectives.
- Support the delivery of the Maidstone Integrated Transport Package, in accordance with local and national policies.
- Support the promotion and delivery of cycling measures and active travel infrastructure for MBC.
- Advise on major planning applications in accordance with the National Planning Policy Framework and adopted MBC and KCC policies. Consider Transport Assessments, Travel Plans, network and junction modelling outputs and evaluate the effectiveness of identified mitigations.
- Work with MBC to ensure S106 Agreements/ Community Infrastructure Levy (CIL) charging mechanisms will secure funding for the necessary transport infrastructure and oversee or manage its delivery as appropriate.
- Facilitate effective partnerships and working relationships in Maidstone with Members, Central Government, Highways England, developers, public transport providers and local community groups as appropriate including through the Joint Maidstone Strategic Board.
- Represent the County Council at committee, public inquiries and other formal hearings and public meetings.

- Seek innovative transport solutions, identify transport schemes and develop business cases and submit bids as appropriate.
- Support and assist joint working initiatives between MBC and KCC officers.
- Ensure compliance with transport and development planning, equalities and health and safety legislation.
- Ensure high customer service standards and make sure complaints are managed sympathetically and in line with KCC procedures.

Footnote: This job description is provided to assist the job holder to know what his/her main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

# Kent County Council

## Person Specification: *Senior Transport and Development Planner*

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The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"><li>• Degree or equivalent professional qualification in relevant discipline or equivalent in experience.</li></ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"><li>• Extensive experience of development/ transport planning.</li><li>• Managing budgets.</li><li>• Use of computer applications relevant to the disciplines above and interpretation of outputs.</li><li>• Preparation and presentation of committee reports.</li><li>• Attending formal public meetings and Inquiries.</li><li>• Effective partnership and team working.</li><li>• Managing projects to deadlines and budgets.</li><li>• Influencing others.</li></ul>
<b>SKILLS AND ABILITIES</b>	<ul style="list-style-type: none"><li>• Excellent communication and presentation skills, confidence and personal presence.</li><li>• A high level of interpersonal skills, a team player, a partnership builder, a competent influencer.</li><li>• Excellent analytical skills.</li><li>• Innovative thinking and the confidence to apply it in practice and depart from standards when appropriate.</li><li>• Able to motivate and hold people accountable to standards of performance and to improve team performance and effectiveness in support of the team manager.</li><li>• Able to work under pressure and prioritise complex workloads effectively</li></ul>
<b>KNOWLEDGE</b>	<ul style="list-style-type: none"><li>• National and local policies, innovations, statutory requirements, guidance and other relevant standards from the disciplines above.</li><li>• The principles, interpretation and interrogation of transport modelling to evaluate development options such as VISSIM and VISUM, the TRICS database, Transport Assessments, Travel Plans, and junction modelling packages such as JUNCTIONS, ARCADY, PICADY and LINSIG.</li><li>• Working with the political and administrative processes of local government.</li><li>• The principles of commissioning, project, contract and procurement management</li></ul>
<b>VALUES</b>	<p><b>Kent Values:</b></p> <ul style="list-style-type: none"><li>• <b>We are brave. We do the right thing, we accept and offer challenge</b></li><li>• <b>We are curious to innovate and improve</b></li><li>• <b>We are compassionate, understanding and respectful to all</b></li><li>• <b>We are strong together by sharing knowledge</b></li></ul>

	<ul style="list-style-type: none"><li>• We are all responsible for the difference we make</li></ul>
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