

## Kent County Council –

### Job Description: *Volunteer Trainee Ranger – North Kent*

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<b>Directorate:</b>	<b>Growth, Environment and Transport</b>
<b>Unit/Section:</b>	<b>Kent Country Parks and Medway Valley Countryside Partnership</b>
<b>Grade:</b>	<b>N/A (Voluntary with budget for travel and training)</b>
<b>Responsible to:</b>	<b>Mark Gracey</b>

#### **Purpose of the Job:**

Whilst this is a voluntary position, the post comes with a travel and training budget allowing the successful candidate to gain valuable skills and experience in the industry.

This role will be supporting practical work within our teams to gain experience on:

- Enhancing, restoring and creating connected wildlife habitats
- Improving and promoting countryside access and informal outdoor recreation
- Providing biodiversity and land management advice and practical action

#### **Main duties and responsibilities:**

- To assist the teams with planning and delivery of practical tasks and habitat management works.
- To assist the teams with survey work and management plan where appropriate
- To assist with office administration and computer-based tasks where appropriate

#### **Examples of training available:**

- First aid
- Chainsaw
- Brushcutter/ strimmer
- Wildlife ID courses

Footnote: This job description is provided to assist the job holder to know what their main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

# Kent County Council

## Person Specification: *Volunteer Trainee Ranger - North Kent*

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	CRITERIA
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>GCSE (or equivalent) in Maths and English</li> </ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>Good all-round general IT skills</li> <li>Some experience of helping with education and events</li> <li>Some experience of a practical nature (use of tools etc)</li> <li>Willingness to learn new skills.</li> </ul>
<b>SKILLS AND ABILITIES</b>	<ul style="list-style-type: none"> <li>Good communication skills (written and verbal)</li> <li>Able to use Microsoft Office packages, especially Word and Excel.</li> <li>Ability to work within a team as well as on one's own initiative.</li> <li>Flexible and reliable</li> </ul>
<b>KNOWLEDGE</b>	<ul style="list-style-type: none"> <li>Some knowledge of or an interest in wildlife/countryside management.</li> </ul>
<b>KENT VALUES AND CULTURAL ATTRIBUTES</b>	<p><b>Kent Values:</b></p> <ul style="list-style-type: none"> <li>We are <b>brave</b>. We do the right thing, we accept and offer challenge</li> <li>We are <b>curious</b> to innovate and improve</li> <li>We are <b>compassionate</b>, understanding and respectful to all</li> <li>We are <b>strong together</b> by sharing knowledge</li> <li>We are all <b>responsible</b> for the difference we make</li> </ul> <p>Our values enable us to build a culture that is:</p> <p><b>Flexible/agile</b> - willing to take (calculated) risks and want people that are flexible and agile</p> <p><b>Curious</b> - constantly learning and evolving</p> <p><b>Compassionate and Inclusive</b> - compassionate, understanding and respectful to all</p> <p><b>Working Together</b> - building and delivering for the best interests of Kent</p> <p><b>Empowering</b> - Our people take accountability for their decisions and actions</p> <p><b>Externally Focused</b> - Residents, families and communities</p>

	at the heart of decision making
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## Kent County Council

### Job Description: *Volunteer Trainee Ranger – West Kent*

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<b>Directorate:</b>	<b>Growth, Environment and Transport</b>
<b>Unit/Section:</b>	<b>Kent Country Parks and Medway Valley Countryside Partnership</b>
<b>Grade:</b>	<b>N/A (Voluntary with budget for travel and training)</b>
<b>Responsible to:</b>	<b>Mark Gracey + Kathryn Barton</b>

#### **Purpose of the Job:**

Whilst this is a voluntary position, the post comes with a travel and training budget allowing the successful candidate to gain valuable skills and experience in the industry.

This role will be supporting practical work within our teams to gain experience on:

- Enhancing, restoring and creating connected wildlife habitats
- Improving and promoting countryside access and informal outdoor recreation
- Providing biodiversity and land management advice and practical action
- Delivering environmental education and events

#### **Main duties and responsibilities:**

- To assist the teams with planning and delivery of practical tasks and habitat management works.
- To assist the teams with survey work and management plan where appropriate
- To assist the teams with planning and delivery of outdoor educational events and health and wellbeing programmes.
- To assist with office administration and computer-based tasks where appropriate

#### **Examples of training available:**

- First aid
- Chainsaw
- Brushcutter/ strimmer
- Wildlife ID courses

Footnote: This job description is provided to assist the job holder to know what their main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

## Kent County Council

### Person Specification: *Volunteer Trainee Ranger – West Kent*

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	CRITERIA
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>GCSE (or equivalent) in Maths and English</li> </ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>Good all-round general IT skills</li> <li>Some experience of helping with education and events</li> <li>Some experience of a practical nature (use of tools etc)</li> <li>Willingness to learn new skills.</li> </ul>
<b>SKILLS AND ABILITIES</b>	<ul style="list-style-type: none"> <li>Good communication skills (written and verbal)</li> <li>Able to use Microsoft Office packages, especially Word and Excel.</li> <li>Ability to work within a team as well as on one's own initiative.</li> <li>Flexible and reliable</li> </ul>
<b>KNOWLEDGE</b>	<ul style="list-style-type: none"> <li>Some knowledge of or an interest in wildlife/countryside management.</li> </ul>
<b>KENT VALUES AND CULTURAL ATTRIBUTES</b>	<p><b>Kent Values:</b></p> <ul style="list-style-type: none"> <li>We are <b>brave</b>. We do the right thing, we accept and offer challenge</li> <li>We are <b>curious</b> to innovate and improve</li> <li>We are <b>compassionate</b>, understanding and respectful to all</li> <li>We are <b>strong together</b> by sharing knowledge</li> <li>We are all <b>responsible</b> for the difference we make</li> </ul> <p>Our values enable us to build a culture that is:</p> <p><b>Flexible/agile</b> - willing to take (calculated) risks and want people that are flexible and agile</p> <p><b>Curious</b> - constantly learning and evolving</p> <p><b>Compassionate and Inclusive</b> - compassionate, understanding and respectful to all</p> <p><b>Working Together</b> - building and delivering for the best interests of Kent</p> <p><b>Empowering</b> - Our people take accountability for their decisions and actions</p> <p><b>Externally Focused</b> - Residents, families and communities</p>

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