

Role description/overview

- At least one year's experience of delivering learning or training in a one-to-one or one-to-many setting.
- A nationally recognised qualification in delivering teaching or training. These can be found by reviewing the attached document `NDORS Trainer Person Specification` **There are no exceptions to the qualifications required.**
- Licenced by UKROEd to deliver NDORS course(s) or prepared to attend and pass a 2-day NDORS training course
- Hold a current Disclosure and Barring Service (Enhanced) certificate including both child and adult barring lists (or be prepared to obtain)
- Excellent knowledge of the Highway Code and the ability to make reference to the Highway Code during courses.
- The ability to deliver training courses as specified in the course manual, and commitment to doing so.
- The willingness to adapt delivery style to meet the needs of diverse groups of clients.
- Excellent presentation, coaching and group facilitation skills.
- The ability to work professionally with colleagues.
- The ability to reflect realistically and constructively on one's own strengths, weaknesses and performance and to act on feedback from mentors.
- The ability to complete course administrative processes accurately.
- You must deliver courses both physically in venues across Kent as well as online via a digital platform (currently Zoom).
- You may be an existing NDORS licenced Trainer or be looking for a new role and have the relevant training qualifications.
- Training will be provided by NDORS Licenced Instructors and regular monitoring provided by our own KCC internal monitors.
- Deliver NDORS course to clients who have chosen to attend a Diversionary course.
- Trainers will be required to deliver courses across 7 days from 07:30 – 20:00
- Course rates for each course type will be provided at interview.
- As these are self – employed roles, all Trainers will be required to provide their own IT equipment and have strong internet connectivity.
- Successful Trainers will be required to provide proof of Professional Indemnity and Liability Insurance.

Qualifications Required

If you are interested in becoming a National Driver Offenders Retraining Scheme (NDORS) licenced trainer, then please check that you hold the specific Trainer qualifications before applying as there are no exceptions. These can be found by following this link [NDORS Trainer Person Specification](#)

In addition, NRRAC trainers need knowledge/experience of advanced rider training and sufficient experience of riding so that they are viewed by clients as a credible source of riding expertise.