

Kent County Council

Job Description: *Permanent Relief: Experienced Social Worker – Children*

Directorate:	Children, Young People and Education
Unit/Section:	Front Door Kent and Medway Out of Hours Service
Grade:	KR10
Responsible to:	Team Manager - OOH

Purpose of the Job:

To provide support ('office' based and on call for visiting where required) to the Kent and Medway out of hours service by responding to urgent situations involving children and young people.

Main duties and responsibilities:

1. Undertake enquiries, assessments and safety planning for children and young people for urgent and complex cases.
2. Undertake visits to children, young people and their families where necessary to provide urgent support, assistance and to assess safeguarding needs.
3. Transport children and young people (including unaccompanied minors entering the UK) to their placements where this is part of an agreed plan to ensure their safety and wellbeing.
4. Maintain accurate and up to date records as required on case management systems in line with information governance framework requirements, standards and best practice to ensure compliance with legislation.
5. Develop and maintain an extensive knowledge of available resources to support children, young people and carers outside of traditional working/office hours.
6. Attend and complete any mandatory, or core training to ensure maintenance of required competence levels.

Footnote: This job description is provided to assist the job holder to know what his/her main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

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Person Specification: *Permanent Relief: Experienced Social Worker – Children*

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	CRITERIA
QUALIFICATIONS	<ul style="list-style-type: none"> Degree in Social work, CQSW/DipSW or equivalent and registration with Social Work England Post qualification awards (specialist award/consolidation module) Evidence of competency standards as set out in the competency assessment social worker career grade
EXPERIENCE	<ul style="list-style-type: none"> Significant/diverse post qualification experience within children and families social work services of a magnitude that enables the post holder to have achieved the relevant level of the competency framework
SKILLS AND ABILITIES	<ul style="list-style-type: none"> Ability to communicate effectively with service users, carers, colleagues and partner agencies Computer literacy with good skills in writing for the completion of case records, assessments and reports Skills in building relationships across a wide range of internal and external partners Ability to prioritise, work at pace and be able to manage pressure Ability to travel across a wide geographical area in a timely and flexible manner to ensure the needs of the service are met during evenings, weekends and bank holidays when required
KNOWLEDGE	<ul style="list-style-type: none"> Good working knowledge of relevant legislation and subsequent updates (C/A 1989, Adoption act 1976, foster placement regulations etc) Good working knowledge of county procedures relating to LAC, CIN and child protection Good understanding of 'working together' Good working knowledge of Kent's practice framework
BEHAVIOURS AND KENT VALUES	<p>Kent Values:</p> <p>Open</p> <ul style="list-style-type: none"> Demonstrate a healthy attitude to risk Welcome and expect change and evolving technology <p>Invite contribution and challenge</p> <ul style="list-style-type: none"> Innovate Be open to challenge Actively encourage and expect contribution <p>Accountable</p>

	<ul style="list-style-type: none">• Develop at pace• Focus on outcomes
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