

Kent County Council

Job Description: *Senior Transport & Development Planner*

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| Directorate: | Growth, Environment and Transport |
| Unit/Section: | Highways, Transportation and Waste |
| Location: | Ashford (Home/ Flexible Working) |
| Grade: | KR10 |
| Responsible to: | Transport & Development Planning Manager - West |

Job Purpose:

To assess and advise local planning authorities on the transport aspects of planning applications, secure funding for and coordinate the delivery of development related highway schemes and support the development of local plans in line with corporate objectives.

Main duties and responsibilities:

- Advise local planning authorities on highway and transportation implications of planning applications in accordance with the National Planning Policy Framework and adopted local and county policies.
- Review and provide advice on Transport Assessments, Transport Statements, and Travel Plans. Assess development plans and network and junction modelling outputs and evaluate the effectiveness of identified mitigations for development proposals.
- Secure funding for development related highway schemes through S106 Agreements and via Community Infrastructure Levy (CIL) charging mechanisms and oversee and manage their delivery as appropriate
- Represent the County Council at committee meetings, public inquiries and other formal hearings and public meetings.
- Work with district councils to support the development of their Local Plan and secure the provision of transportation solutions, having regard for the County Council's strategic objectives.
- Establish effective partnerships and working relationships with Members, Highways England, developers, public transport providers and local community groups as appropriate to ensure investment in transport infrastructure is secured and targeted to deliver development and other corporate objectives.
- Support and assist with the management, motivation and development of staff within the Transport and Development team.
- Ensure compliance with transport and development planning, equalities and health and safety legislation.
- Ensure high customer service standards and make sure complaints are managed sympathetically and in line with KCC procedures.

Footnote: This job description is provided to assist the job holder to know what his/her main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

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Person Specification: *Senior Transport & Development Planner*

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

| | CRITERIA |
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| QUALIFICATIONS | <ul style="list-style-type: none"> Degree or equivalent professional qualification in relevant discipline or equivalent in experience. |
| EXPERIENCE | <ul style="list-style-type: none"> Extensive experience of development/ transport planning. Use of computer applications relevant to the disciplines above and interpretation of outputs. Preparation and presentation of reports. Attending formal public meetings and Inquiries. Effective partnership and team working. Managing projects to deadlines and budgets. Influencing others. |
| SKILLS AND ABILITIES | <ul style="list-style-type: none"> Excellent communication and presentation skills, confidence and personal presence. A high level of interpersonal skills, a team player, a partnership builder, a competent influencer. Excellent analytical skills. Innovative thinking and the confidence to apply it in practice and depart from guidance when appropriate. Able to motivate and hold people accountable to standards of performance and to improve team performance and effectiveness in support of the team manager. Able to work under pressure and prioritise complex workloads effectively |
| KNOWLEDGE | <ul style="list-style-type: none"> National and local policies, innovations, statutory requirements, guidance and other relevant standards from the disciplines above. The principles, interpretation and interrogation of transport modelling to evaluate development options such as VISSIM and VISUM, the TRICS database, Transport Assessments, Travel Plans, and junction modelling packages such as ARCADY, PICADY and LINSIG. Working with the political and administrative processes of local government. The principles of commissioning, project, contract and procurement management |
| BEHAVIOURS AND KENT VALUES | <p>Kent Values:</p> <p>Be open</p> <ul style="list-style-type: none"> Act with integrity, honesty and transparency Demonstrate healthy attitude to risk |

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| | <ul style="list-style-type: none"> • Welcome and expect change and evolving technology • Work in new ways • Be willing to learn • Work as a whole council • Treat people fairly and with respect <p>Invite contribution and challenge</p> <ul style="list-style-type: none"> • Work collaboratively to find new solutions • Innovate • Put the interests and wellbeing of customers first • Be open to challenge • Actively encourage and expect contribution <p>Accountable</p> <ul style="list-style-type: none"> • Do more for yourself • Take personal and professional responsibility for your actions and performance • Deliver at pace • Look for ways to save money • Look for commercial opportunities • Focused on outcomes |
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