

## Kent County Council

### Job Description: Children's Specialist Practitioner Moving & Handling Trainer

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<b>Directorate:</b>	<b>Children, Young People and Education</b>
<b>Unit/Section:</b>	<b>Strengthening Independence Occupational Therapy Service 0-17</b>
<b>Grade:</b>	<b>KSG</b>
<b>Responsible to:</b>	<b>OT Practice Development Officer</b>

#### **Purpose of the Job:**

To deliver core moving and handling training to staff working within specialist and mainstream education settings and short break units e.g teaching assistants (TA's), support workers, Specialist Teachers (STLS), occupational therapists (OTs) and occupational therapy assistants (OTA's), to manage the mobility needs of disabled children and young people in Kent. The training will include, assessment, implementation and planning of classroom sessions to cover the basic principles of safe moving and handling including all relevant legislation.

#### **Main duties and responsibilities:**

- Working autonomously to design, deliver and evaluate training to create M&H curriculum for training in multiple settings in accordance with Moving & Handling Operations regulations 1992, and health & Safety at Work Act 1974, including adherence to KCC Moving & Handling policy. This will need to be a qualified role with experience in communicating and presenting information/ hands on training delivery with a flexible approach to multiple learning styles. This role will require self directed research into current and future practice in the arena of M&H and affiliation with recognised organisations such as the National Back Exchange (NBE)
- Working autonomously in the community to deliver 1:1 expert M&H sessions to identify the relevant professionals or key workers to provide solutions to complex case scenarios in schools, short break settings or the child's home environment. Risk assessments and relevant documentation will need to be completed and stored accordingly.
- To audit and review MH risk assessments in line with audit tool and KCC Moving & Handling policy in order to develop current practice model and provide bespoke MH expert/advanced update training to the OT service – including Adult Social Care and wider directorate as appropriate.
- To complete multi agency complex access visits in schools to determine the most appropriate provision for children with multiple and complex needs. This will involve interagency working and lead expert responsibility for assessment and outcome of the Access visits, ensuring timely reports and bespoke specialist recommendations to ensure safe access into and around the school site.
- When an education setting is looking to undertake a major adaptation to provide accessibility facilities this expert role will support to design and recommend major adaptations to schools in order to create safe and accessible care suites in the education

environment, applying expert knowledge of adaptation and complex moving & Handling techniques (and equipment provision). This will involve working alongside the Head Teacher, Area Education Officers and Assistant Directors to explore and support funding routes and progress timescales.

- This role will be an access point for current OT service to request support with complex moving and handling cases where expert knowledge of manoeuvres /techniques and equipment will be considered and recommended by this role.

Footnote: This job description is provided to assist the job holder to know what their main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

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### Person Specification: Children's Specialist Practitioner Moving & Handling Trainer

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The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	<b>CRITERIA</b>
<b>QUALIFICATIONS</b>	<p>Diploma or degree in Occupational Therapy</p> <p>Registration as a qualified Occupational Therapist with the Health and Care Professions Council</p> <p>Degree in Physiotherapy</p>
<b>EXPERIENCE</b>	<p>Diverse post qualification practice experience in occupational therapy / physiotherapy/ within Social Services or the Health Service or related voluntary organisation</p> <p>Have undertaken a trained trainer course with appropriate certification of attendance would be desirable.</p> <p>Experience of joint working with schools / education settings, Health Authorities, other Directorates and external bodies, including voluntary organisations</p> <p>Supervision development and motivation of qualified and non-qualified staff</p>
<b>SKILLS AND ABILITIES</b>	<p>Good interpersonal skills in order to communicate at all levels in the organisation and with multi-agency partners, service users and colleagues.</p> <p>Ability to plan, organise, design and deliver flexible, bespoke M&amp;H training to a cohort of professional and nonprofessional learners.</p> <p>Effectively plan, organise and evaluate workload</p> <p>Ability to prioritise tasks, with an ability to remain calm and focussed under pressure</p> <p>Work to tight deadlines and within limited resources and communicate data for reporting performance indicators.</p> <p>Contribute to and lead in a range of projects</p> <p>Contribute to the accurate monitoring of activity data in relation to available budgets</p> <p>Contribute to research and monitor effectiveness of multi-agency functioning</p>

	<p>Computer literate</p> <p>Ability to travel across a wide geographical area in a timely and flexible manner at various times of the day</p>
<p><b>KNOWLEDGE</b></p>	<p>A good working knowledge of legislation that impacts upon this role:</p> <ul style="list-style-type: none"> <li>• The Disability Discrimination Act 1995,</li> <li>• The Health and Safety at work Act 1974</li> <li>• The Moving and handling operations Act 1992</li> <li>• Provision and use of work equipment regulations (PEWER) 1998</li> <li>• Lifting operations and lifting equipment regulations (LOLER) 1998</li> <li>• The Chronically Sick and Disabled Persons Act 1970,</li> <li>• The Children Act 1989,</li> <li>• The Children and Families Act 2014</li> </ul> <p>Familiarity with SEN core principles for children with disabilities.</p> <p>Understanding/knowledge of occupational therapy / physiotherapy core principles relating to increasing function.</p> <p>Basic understanding of communication and learning style principles for delivering teaching/training.</p>
<p><b>KENT VALUES AND CULTURAL ATTRIBUTES</b></p>	<p><b>Kent Values:</b></p> <ul style="list-style-type: none"> <li>• We are <b>brave</b>. We do the right thing, we accept and offer challenge</li> <li>• We are <b>curious</b> to innovate and improve</li> <li>• We are <b>compassionate</b>, understanding and respectful to all</li> <li>• We are <b>strong together</b> by sharing knowledge</li> <li>• We are all <b>responsible</b> for the difference we make</li> </ul> <p>Our values enable us to build a culture that is:</p> <p><b>Flexible/agile</b> - willing to take (calculated) risks and want people that are flexible and agile</p> <p><b>Curious</b> - constantly learning and evolving</p> <p><b>Compassionate and Inclusive</b> - compassionate, understanding and respectful to all</p> <p><b>Working Together</b> - building and delivering for the best interests of Kent</p> <p><b>Empowering</b> - Our people take accountability for their decisions and actions</p> <p><b>Externally Focused</b> - Residents, families and communities at the heart of decision making</p>