

Kent County Council

Job Description: *Senior Transport & Development Planner - Tunbridge Wells*

Directorate:	Growth, Environment and Transport
Unit/Section:	Highways, Transportation and Waste
Location:	Highways Offices in Maidstone, Aylesford, Ashford (Home/ Flexible Working)
Grade:	KSH
Responsible to:	Transport & Development Manager – West Kent

Purpose of the Job:

Support the delivery of the County Council's statutory transport and development planning function in Tunbridge Wells, working closely with key partners at the Borough Council and other stakeholders at a high level in relation to local planning and transport planning process to secure outcomes in line with shared objectives.

Main duties and responsibilities:

- Work with Tunbridge Wells Borough Council (TWBC) to support the Local Plan process. Advise on development sites, review transport modelling, and identify schemes and measures required to secure an effective transport strategy.
- Advise on major planning applications in accordance with the National Planning Policy Framework and adopted TWBC and KCC policies. Consider Transport Assessments, Travel Plans, network and junction modelling outputs and evaluate the effectiveness of identified mitigations.
- Secure the delivery of highways infrastructure and transportation schemes through the development planning process.
- Represent the County Council at committee meetings, public inquiries and other formal hearings and public meetings as required.
- Facilitate effective partnerships and working relationships in Tunbridge Wells with Members, National Highways, developers, public transport providers and local community groups as appropriate to ensure investment in transport infrastructure is secured and targeted to deliver sustainable development and other corporate objectives.
- Seek innovative transport solutions, identify transport schemes and develop business cases and submit bids as appropriate.

- Support and assist joint working initiatives between TWBC and KCC officers.
- Ensure compliance with transport and development planning, equalities and health and safety legislation.
- Ensure high customer service standards and make sure complaints are managed sympathetically and in line with KCC procedures.

Footnote: This job description is provided to assist the job holder to know what their main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

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Person Specification: *Senior Transport & Development Planner*

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	CRITERIA
QUALIFICATIONS	• Degree or equivalent professional qualification in relevant discipline or equivalent in experience.
EXPERIENCE	• Extensive experience of development/ transport planning. • Use of computer applications relevant to the disciplines above and interpretation of outputs. • Preparation and presentation of reports. • Attend formal public meetings and Inquiries. • Effective partnership and team working. • Managing projects to deadlines and budgets. • Influencing others.
SKILLS AND ABILITIES	• Excellent communication and presentation skills, confidence and personal presence. • A high level of interpersonal skills, a team player, a partnership builder, a competent influencer. • Excellent analytical skills. • Innovative thinking and the confidence to apply it in practice and depart from guidance when appropriate. • Able to motivate and hold people accountable to standards of performance and to improve team performance and effectiveness in support of the team manager. • Able to work under pressure and prioritise complex workloads effectively • A Full UK Driving Licence – The Council is committed to making reasonable adjustments so whilst this job requires the jobholder to drive your application will still be considered if you are unable to drive due to a disability
KNOWLEDGE	• National and local policies, innovations, statutory requirements, guidance and other relevant standards from the disciplines above. • The principles, interpretation and interrogation of transport modelling to evaluate development options such as VISSIM and VISUM, the TRICS database, Transport Assessments, Travel

	Plans, and junction modelling packages such as Junctions and LINSIG. • Working with the political and administrative processes of local government. • The principles of commissioning, project, contract and procurement management
KENT VALUES AND CULTURAL ATTRIBUTES	These are the values that we demonstrate ourselves, see around us and collectively and individually strive for. We are: • Brave. We do the right thing, we accept and offer challenge, • Curious to innovate and improve, • Compassionate, understanding and respectful to all, • Strong together by sharing knowledge, • All responsible for the difference we make. Our values enable us to build a culture that is: • Flexible/agile - willing to take (calculated) risks and want people that are flexible and agile • Curious - constantly learning and evolving • Compassionate and Inclusive - compassionate, understanding and respectful to all • Working Together - building and delivering for the best interests of Kent • Empowering - Our people take accountability for their decisions and actions • Externally Focused - Residents, families and communities at the heart of decision making (candidates will be able to give examples of how their values align with Kent Values within the context of this post)