

Kent County Council

Job Description: *Assistant Educational Psychologist*

Directorate:	Children, Young People & Education
Unit/Section:	Kent Educational Psychology Service
Grade:	Soulbury Assistant Educational Psychologist Pay point 2 to 5
Responsible to:	Senior Educational Psychologist

Purpose of the Job:

- To support the delivery of educational psychology (both core and traded) services under the supervision of a qualified Educational Psychologist and line managed by a Senior Educational Psychologist.
- To work collaboratively with staff, from a range of multi-disciplinary services and stakeholders, across a range of contexts to support the delivery of interventions and projects.

Main duties and responsibilities:

- Support and contribute to statutory work under the direction of a qualified Educational Psychologist
- Contribute to service initiatives and the planning and delivery of interventions for children and young people under the direction of a qualified Educational Psychologist.
- Contribute to the preparation of training and appropriate delivery of evidence informed service initiatives, projects and interventions (such as Paired Reading), to assist service delivery under the direction and supervision of a qualified Educational Psychologist.
- Undertake direct work with children and young people and their families with appropriate levels of supervision (e.g. direct observation, semi structured interviews, academic and behavioural screening) in order to assist qualified Educational Psychologists in the gathering of information.
- Keep accurate written records relating to the work undertaken to ensure a clear professional account under the supervision of a qualified Educational Psychologist.
- Collate, analyse, interpret, undertake literature searches, present data and develop solutions to meet the requirements of Educational Psychologists who professionally supervise the work

- Write short reports as required under the direction of a qualified Educational Psychologist for a range of audiences.
- Participate in supervision and undertake further professional development as required by the Senior Educational Psychologist to ensure that the assistance to service delivery and Educational Psychologists is appropriate.

Footnote: This job description is provided to assist the job holder to know what their main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

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Person Specification: *Assistant Educational Psychologist*

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	CRITERIA
QUALIFICATIONS	A good honours degree in psychology recognised by the British Psychological Society conferring graduate basis for registration with the British Psychological Society.
EXPERIENCE	Relevant experience of working with children in educational or community settings. Application of psychology in work with children and young people. Experience of working in a professional team environment where confidentiality is required.
SKILLS AND ABILITIES	High level of interpersonal skills to develop effective relationships with partnership agencies and organisations. High level of oral and written communication skills. Effective personal organisation. Well-developed self-motivation skills. Ability to plan effectively Ability to work under reasonable pressure and prioritise appropriately.
KNOWLEDGE	Knowledge of the context in which psychological services, schools and settings work. Relevant and current knowledge of psychological theory and practice including up to date understanding of child development. Understanding and positive commitment to inclusive practice in schools.
KENT VALUES AND CULTURAL ATTRIBUTES	Kent Values: <ul style="list-style-type: none">• We are brave. We do the right thing, we accept and offer challenge• We are curious to innovate and improve

- We are **compassionate**, understanding and respectful to all
- We are **strong together** by sharing knowledge
- We are all **responsible** for the difference we make

Our values enable us to build a culture that is:

Flexible/agile - willing to take (calculated) risks and want people that are flexible and agile

Curious - constantly learning and evolving

Compassionate and Inclusive - compassionate, understanding and respectful to all

Working Together - building and delivering for the best interests of Kent

Empowering - Our people take accountability for their decisions and actions

Externally Focused - Residents, families and communities at the heart of decision making

(If this document is being used for recruitment purposes, examples of Behaviours which support the Kent Values will need to be demonstrated within the context of this post)