

<b>Directorate:</b>	<b>Adult Social Care &amp; Health</b>
<b>Unit / Section:</b>	<b>Business Delivery Unit / Technician Service</b>
<b>Grade:</b>	<b>KR7</b>
<b>Responsible to:</b>	<b>Senior Technician</b>

### **Purpose of the Job:**

Ensure the timely and appropriate installation of equipment and / or minor adaptations for people with disabilities, following assessment by others, to ensure that they are able to live as independently as possible within their own homes. Help to prevent hospital admission through the prevention of trips and falls using simple adaptations.

Undertake assessments (including bathing assessments) for people with disabilities, ensuring the timely and appropriate installation of equipment and / or minor adaptations to ensure that their needs are comprehensively met. Measure up, construct and install any bespoke items that may be required such as ramps / infills, steps, safety gates.

### **Main duties and responsibilities:**

- Manage a diverse caseload, undertaking basic assessments of the needs of disabled people, following a referral from Social Care and Health Service Teams. Ensure that the work is prioritised according to need, and performance targets, taking account of the particular medical condition/s, and that the most appropriate adaptations are put in place to meet peoples needs.
- Safely install fixed adaptations and equipment and undertake non-structural alterations in the homes of disabled people, e.g. grab rails, furniture raisers, toilet frames and rehanging doors, designing and constructing adaptations where necessary, to ensure that the appropriate support is given to people to allow them to retain / maximise their independence. This may also include the installation of external steps, galvanised external handrails to allow ease of access to properties.
- Provide technical advice concerning equipment and adaptations for people with disabilities to Social Care and Health Services staff. Advise people and their families, and other agencies where appropriate, to ensure that the most appropriate interventions are put in place in order to meet the persons needs as comprehensively and safely as possible.
- Observe the physical and emotional well being of people. Advise original referrer of any change in their physical or emotional wellbeing which might necessitate the need for other forms of provision or safeguarding intervention.
- Maintain accurate records of all referrals received and of subsequent work carried out. This will assist in the production of reports on workload activity for the Senior Technician. Including statistics relating to performance indicators, in order to ensure that the Senior Technician and Service as a whole, have up to date and accurate data available for performance monitoring purposes.

- Maintain good communication links with other technicians across the county to ensure that best practice is shared and that a consistent approach is taken to technical service provision.
- Assist the Senior Technician with training of entry level Technicians or Social Care staff, in order to ensure the continuation of a skilled and technically knowledgeable workforce.
- Oversee stock levels, keeping the Senior Technician informed of any forthcoming shortfalls in equipment and supplies, to ensure that an efficient and consistent service is maintained and that the relevant performance indicators are achieved.

Footnote: This job description is provided to assist the job holder to know what their main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

## Kent County Council

### Person Specification: *Area Technician*

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The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	CRITERIA
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>Trusted Assessor Certificate or willing to work toward Trusted / Bathing Assessor Qualifications.</li> <li>An appropriate craft or technical qualification.</li> <li>A Full UK driving licence.</li> </ul>
<b>EXPERIENCE</b>	<ul style="list-style-type: none"> <li>Previous practical experience of working in a technical role. e.g. installation of equipment and / or structural alterations.</li> </ul>
<b>SKILLS AND ABILITIES</b>	<ul style="list-style-type: none"> <li>Excellent technical skills.</li> <li>Excellent problem-solving skills.</li> <li>Excellent organisational skills.</li> <li>IT skills (including the use of Microsoft™ office products).</li> <li>Able to keep accurate records.</li> <li>Training and mentoring skills.</li> <li>Ability to work within tight deadlines.</li> <li>Excellent communication skills.</li> <li>Stock control skills.</li> <li>Able to work to a programme designed and agreed by the Senior Technician.</li> </ul>
<b>KNOWLEDGE</b>	<ul style="list-style-type: none"> <li>A knowledge of various ailments / medical conditions and their progression in order to undertake accurate assessments.</li> <li>Awareness of how various ailments / conditions impact on the use of equipment</li> <li>Detailed knowledge of lone working policies and procedures.</li> <li>Health &amp; Safety awareness whilst working in vulnerable people's homes</li> </ul>
<b>KENT VALUES AND CULTURAL ATTRIBUTES</b>	<p><b>Kent Values:</b></p> <ul style="list-style-type: none"> <li>We are <b>brave</b>. We do the right thing, we accept and offer challenge</li> <li>We are <b>curious</b> to innovate and improve</li> <li>We are <b>compassionate</b>, understanding and respectful to all</li> <li>We are <b>strong together</b> by sharing knowledge</li> <li>We are all <b>responsible</b> for the difference we make</li> </ul> <p>Our values enable us to build a culture that is:</p> <p><b>Flexible/agile</b> - willing to take (calculated) risks and want people that</p>

	<p>are flexible and agile.</p> <p><b>Curious</b> - constantly learning and evolving.</p> <p><b>Compassionate and Inclusive</b> - compassionate, understanding and respectful to all.</p> <p><b>Working Together</b> - building and delivering for the best interests of Kent.</p> <p><b>Empowering</b> - Our people take accountability for their decisions and actions.</p> <p><b>Externally Focused</b> - Residents, families and communities at the heart of decision making.</p>
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