

Kent County Council

Job Description: Part time Assistant Ranger, East Kent Team

Directorate:	Growth, Environment and Transport
Unit/Section:	Kent Country Parks Team
Grade:	KR4
Responsible to:	East Kent Head Ranger

Purpose of the Job:

To assist the ranger team with the practical management of the country parks in order to preserve and enhance access, recreation and wildlife conservation at Brockhill Country Park, Pegwell Bay Country Park, White Horse wood Country Park, Grove Ferry and Parkwood Picnic sites.

Main duties and responsibilities:

Site Management

- Assist with conservation management of the sites, including management of grassland, woodland, stream and lake management. Carry out monitoring and recording of wildlife.
- Assist with maintenance of the park infrastructure, including fencing, path works, signage and gate replacement and repairs.
- Assist with the management of contractors on site.
- Operation and maintenance of site machinery and equipment.
- Undertake work in the park as highlighted in the management plan and as directed by the East Kent Head Ranger.
- Lead volunteer tasks and assist with the day to day supervision of volunteers.
- Carry safety inspections.

Facilities and Services

- Engage with visitors and answer queries knowledgeably and pleasantly.
- Work as part of a wider site team, dealing with emergencies such as first aid incidents and lost children as required.
- Act as a key holder and cover temporary opening and closing of sites for wardens when necessary.

Other

- Assist with the implementation of all statutory health and safety regulations, policies, and procedures.
- To undertake other duties as may be required by or on behalf of the Head Ranger.

Footnote: This job description is provided to assist the job holder to know what his/her main duties are. It may be amended from time to time without change to the level of responsibility appropriate to the grade of post.

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Person Specification: Part time Assistant Ranger, East Kent Team

The following outlines the criteria for this post. Applicants who have a disability and who meet the criteria will be shortlisted.

Applicants should describe in their application how they meet these criteria.

	CRITERIA
QUALIFICATIONS	<ul style="list-style-type: none">• Good general education to A Level standard or equivalent• Certificates of competence in use of practical site equipment (eg chainsaw, tractor, trailer, brushcutter etc)• Holds, or is willing to train for, first aid certification
EXPERIENCE	<ul style="list-style-type: none">• Previous experience of working in environmental, conservation or site management role• Experience of working in a customer-focused environment
SKILLS AND ABILITIES	<ul style="list-style-type: none">• The ability to travel across a wide geographical area in a timely and flexible manner at various times of the day is essential.• Practical skills to undertake habitat management and infrastructure maintenance• Ability to work with minimal supervision to tight deadlines• Basic computing skills, particularly in use of emails and Microsoft Office• Fitness relevant to the physical demands of the job
KNOWLEDGE	<ul style="list-style-type: none">• Demonstrable knowledge of and interest in the natural environment and habitat management• Good communication and inter-personal skills in order to liaise with volunteers, customers and other staff effectively• Willingness and ability to work occasional evenings and weekends as necessary

BEHAVIOURS AND KENT VALUES	Kent Values: <ul style="list-style-type: none">• We are brave. We do the right thing, we accept and offer challenge• We are curious to innovate and improve• We are compassionate, understanding and respectful to all• We are strong together by sharing knowledge• We are all responsible for the difference we make
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